SCC

State Career College

Practical Nursing Program Student Handbook

TABLE OF CONTENTS

Message from the Director of Nursing.....1

General Information.....2

Purpose of Practical Nursing Student Handbook.....2

Statement of Compliance.....3

Practical Nursing Program Overview.....4

Conceptual Framework.....5

Curriculum Threads.....6

Program Evaluation.....7

Program Outcomes.....8

Program Information.....9

Instruction, Clinical Experience, and Transportation.....10

Admission and Progression Requirements.....11

Convictions and Licensure.....12

Practical Nursing Course Descriptions.....13

Prior to January 1, 2027.....14

Course Objectives 15

Grading Scale 16

Course Listings (Bio 101, NUR 101-110).....17

Effective January 1, 2027.....18

Program Objectives.....19

Grading Scale.....20

Course Listings (AP 101, PN 100-110).....21

Operational Definitions of the Practical Nursing Program.....22

Basic Human Needs.....23

Critical Thinking.....24

Functional Health Patterns.....25

Health.....26

Health Promotion.....27

Holistic Being.....28

Individual.....29

Life Span.....30

Nursing Practice.....31

Nursing Process.....32

Role and Responsibility.....33

The American Nurses Association (ANA) Code of Ethics for Nurses.....34

State Career College Student Conduct and Disciplinary Policy.....35

Confidentiality.....36

Academic Procedure.....37

Attendance Policy.....38

Exam Rules.....39

Extenuating Circumstances.....40

Missed Exams.....41

Health Education Systems Inc (HESI).....42

Clinical and Laboratory Procedures.....43

Clinical Attendance.....44

Absences.....45

Lab Safety and Conduct Rules.....46

Skills Validation Attempts 47

Injuries Due to Sharps and Blood or Body Fluid Exposure.....48

Professional Conduct.....49

Grievance Policy.....50

Faculty Availability.....51

Graduation Requirements.....52

HESI Exit Exam Requirements.....53

NCLEX Preparation.....54

Conclusion.....55

Clinical Medication Sheet.....56

MESSAGE FROM THE DIRECTOR OF NURSING

Dear Nursing Student:

Welcome to the Practical Nursing Program at State Career College (SCC). We are pleased that you have chosen SCC to support you in pursuing your goal of becoming a Practical Nurse (PN).

Upon successful completion of all program requirements, graduates are eligible to apply to take the National Council Licensure Examination for Practical Nurses (NCLEX-PN), subject to the requirements and approval of the applicable licensing authority. The Practical Nursing Program at SCC is approved by the Illinois Department of Financial and Professional Regulation, Division of Professional Regulation and accredited by the Accrediting Bureau of Health Education Schools (ABHES).

Nursing is a challenging and rewarding profession that offers opportunities in a variety of healthcare settings. Preparing for this career requires dedication, professionalism, and a significant commitment of time and effort. The Practical Nursing Program is academically and clinically demanding. Students should expect to devote substantial time outside of scheduled classes and clinical experiences to studying, completing assignments, practicing skills, and preparing for examinations.

Accountability is an essential expectation of every nursing student. You are responsible for your conduct, attendance, academic performance, communication, and compliance with all college and nursing program requirements.

This Student Handbook should be used together with the SCC College Catalog and other applicable program materials. It is your responsibility to read, understand, and follow all college and program policies. If you have questions or need clarification regarding a policy or your rights and responsibilities as a student, please contact your student advisor, or the Nursing Program Director.

State Career College is committed to providing equal access to its programs and services. Students seeking disability-related accommodations should contact the college's designated disability services representative and follow the established process for submitting documentation and requesting reasonable accommodations. Accommodations are not retroactive and should be requested as early as possible.

We are committed to providing a supportive, rigorous, and rewarding educational experience. Thank you for choosing State Career College.

Welcome to SCC!

Director of Nursing and Practical Nursing Department

GENERAL INFORMATION

PURPOSE OF PRACTICAL NURSING STUDENT HANDBOOK

This handbook introduces Practical Nursing students to the policies, procedures, and curriculum of State Career College's Practical Nursing Program. Students are encouraged to keep it as a reference and consult it throughout the program. SCC staff will notify students of any changes to the handbook. By signing the final page, students acknowledge that they have read the handbook in full and agree to follow its rules and regulations.

STATEMENT OF COMPLIANCE

The SCC Practical Nursing Program complies with applicable State of Illinois requirements, Illinois Board of Higher Education (IBHE) standards, Accrediting Bureau of Health Education Schools (ABHES) standards, and SCC policies. Students must follow the SCC Code of Student Conduct and all Practical Nursing Program policies, which align with applicable Illinois nursing regulations and ABHES requirements.

PRACTICAL NURSING PROGRAM OVERVIEW

State Career College's Practical Nursing (PN) Program responds to the community's need for skilled practical nurses and supports students who are committed to advancing the nursing profession. The program is rigorous yet designed to support adult learners from diverse cultural and educational backgrounds. After completing the required preclinical courses and requirements, students can complete the program in 18 months. The program comprises 1,380 clock hours over 69 weeks, with a schedule of 20 hours per week. The program prepares students to practice safely and competently within the scope of practical nursing. Students develop the knowledge, skills, and clinical judgment needed to provide evidence-based nursing care, patient education, health counseling, and supportive, collaborative services in acute and chronic care settings. All nursing responsibilities are carried out in accordance with applicable laws, regulations, professional standards, and facility policies.

The Practical Nursing Program is committed to:

- Providing a college-level education that prepares students to apply for and take the National Council Licensure Examination for Practical Nurses (NCLEX-PN).
- Offering a comprehensive curriculum that prepares students for entry-level nursing practice and supports continued growth along the nursing career pathway.
- Advancing State Career College's mission by supporting student recruitment, retention, academic achievement, and career development for individuals entering or advancing in healthcare.

CONCEPTUAL FRAMEWORK

The organizing framework is designed to:

- Give faculty and students a clear picture of the qualities and capabilities expected of a practical nursing student.
- Identify and organize the knowledge, skills, abilities, and tasks students need to succeed in nursing. Students must develop competencies in all four categories.
- Define the scope of nursing knowledge and provide a blueprint for the Practical Nursing Program.
- Offer a shared structure to guide faculty, students, administrators, evaluators, and others involved in the program.

CURRICULUM THREADS

Curriculum threads are key concepts integrated throughout the nursing program. They are revisited and expanded in each successive course to build students' knowledge and skills.

- Communication and medical terminology
- Legal and ethical aspects of practice
- Nursing care skills
- Nursing process
- Clinical judgment
- Nutrition
- Patient education
- Pharmacology
- Safety
- Professionalism

PROGRAM EVALUATION

Faculty and Administration evaluate the Practical Nursing Program using feedback from students, staff, and faculty. Students may share input through surveys, evaluations, town halls, or directly with Nursing Program Administration. Student representatives may be invited to Advisory Board meetings or committees; final decisions rest with the College and Program Administration. The Advisory Board advises on program changes, rotations, and application of theory but does not evaluate the program, faculty, or administration. Instructors evaluate student performance; students and the Program Director or designee evaluate instructors.

PROGRAM OUTCOMES

Upon completing the Practical Nursing Program, graduates will be able to:

- Use the nursing process and clinical judgment to provide safe, evidence-based, patient-centered care.
- Prioritize and coordinate care for patients across the lifespan with common, predictable healthcare needs.
- Collaborate with the interprofessional healthcare team.
- Communicate effectively with patients, families, and healthcare professionals using appropriate methods.

PROGRAM INFORMATION

INSTRUCTION, CLINICAL EXPERIENCE, AND TRANSPORTATION

Classroom instruction is delivered in a hybrid format, with synchronous and asynchronous learning. Students must attend campus for exams and designated activities. On-campus labs provide practice in essential nursing skills. Under qualified faculty supervision, students also complete clinical experiences at approved healthcare facilities serving patients across the lifespan. Clinical sites may be up to 60 miles from campus. Students are responsible for transportation to campus and clinical sites.

ADMISSION AND PROGRESSION REQUIREMENTS

The Practical Nursing program features an **open admission process**, welcoming prospective students who are passionate about pursuing a career in healthcare. We believe in the importance of education and are committed to preparing competent healthcare workers ready to meet the demands of the field.

To gain admission, applicants must meet the following college and clinical requirements:

- **Cumulative GPA**: Students must maintain a cumulative GPA of at least 80% on a 4.0 scale.
- **Attendance**: Students must maintain a minimum attendance percentage of 80%.
- **Course Performance**: A grade of 2.0 or better is required in each course. (see grading scale)

- **Certifications and Health Records**: Students must maintain current CPR certification along with the necessary health and immunization records (clinical requirements are outlined in the school catalog). Clinical requirements may vary per clinical site.

.

Upon meeting all these requirements, students will earn an SCC Practical Nursing diploma and become eligible to apply for the NCLEX-PN examination. Please note that the NCLEX application fee is included in tuition and fees. **Therefore, students must have their account balance fully paid for SCC to submit the NCLEX application to Pearson Vue and Continental Testing.** We are dedicated to fostering a supportive educational environment that empowers students to thrive and excel as future healthcare professionals.

CONVICTIONS AND LICENSURE

A criminal conviction may affect clinical placement, NCLEX-PN eligibility, licensure, or employment. SCC cannot guarantee any of these outcomes. Clinical facilities determine placement, and licensing authorities determine examination eligibility and licensure. After initial licensure, practical nurses may apply for licensure by endorsement in Illinois or another state, subject to that state's requirements.

PRACTICAL NURSING COURSE DESCRIPTION
(Prior to January 1, 2027)

Total Program Hours: 1380 clock hours

Total Program Weeks: 69 weeks

Credential: Diploma

Program Delivery Method: Residential, Blended

PROGRAM OBJECTIVES

The student will receive a course syllabus for each course that will describe the competencies and course objectives for that course. The graduate from the State Career College Practical Nursing Program Hybrid Distance Education will be prepared to function as a novice Practical Nurse with theoretical and practical/technical competence in acute, subacute, chronic, and long term, community-based care settings. The Practical Nurse Graduate will be eligible to take the National Council Licensure Examination (NCLEX-PN) for licensure.

GRADING SCALE

Percentage	Evaluation	Letter Grade	Grade Points
94% to 100%	Excellent	A	4.0
87% to 93.99%	Above Average	B	3.0
80% to 86.99%	Satisfactory	C	2.0
72% to 79.99%	Unsatisfactory	D	1.0
Below 72%	Fail	F	0.0

COURSE DESCRIPTION
BIO 101: ANATOMY AND PHYSIOLOGY
Total Clock Hours: 160
Theory: 128
Lab: 32
Clinical: 0
This course examines the structure and function of the human body as a foundation for nursing studies. Content includes the study of cells, tissues, and the integumentary, skeletal, muscular, and nervous systems. Human Anatomy and physiology examine the structure and function of the human body, the study of cells and tissue, and the concepts of development, metabolism, fluid, electrolyte, and acid-base balance. It includes the endocrine, cardiovascular, lymphatic, respiratory, digestive, urinary, and reproductive systems.
Prerequisite(s): Admission requirements

NUR 101: FUNDAMENTALS OF NURSING
Total Clock Hours: 280
Theory: 168
Lab/Clinical: 112
This course focuses on the principles and skills that form the foundation for practical nursing. Emphasis is on the nursing process and skills as a framework for establishing and guiding nursing care in all healthcare settings. Students learn to use critical thinking skills to gain knowledge of medical terminology and pharmacology and develop communication skills necessary to foster nurse-client relationships, anatomy, physiology, and psychosocial health concepts. The student will have an introduction to extended roles such as team leader and coordinator. Content includes the practical nurse's roles in promoting health and preventing disease. Clinical experiences focus on developing clinical competency and applying the nursing process to meet clients' basic needs.
Prerequisite(s): BIO 101

NUR 102: MEDICAL SURGICAL I NURSING
Total Clock Hours: 280
Theory: 168
Lab/Clinical: 112
This course will focus on the introduction of common acute and chronic conditions affecting Adult and Geriatric clients and provide students with the knowledge and skills required for their care and management. This course includes concepts and practices used to provide medical and surgical nursing care to adults over 60 with common physical and mental health care needs. Students who participate in activities in the classroom and various clinical settings learn and implement numerous nursing concepts and skills needed for adult client care. The theoretical and conceptual learning includes anatomy and physiology, pharmacology, preventative and medical nutrition, ethical/legal guidelines of medical and surgical care, nurse-adult client and health care team relationship(s), and medical professionalism. The course will include diagnostic testing, signs and symptoms, treatment, and care/education. Principles of nutrition continue, and pharmacology is introduced in discussion with acute and chronic conditions. Clinical experiences provide opportunities for the application of knowledge and skills to manage and care for adult/geriatric clients.
Prerequisite(s): BIO 101, NUR 101

NUR 103: MEDICAL SURGICAL II NURSING
Clock Hours: 300
Theory: 180
Lab/Clinical: 120
This course focuses on the utilization of the nursing process and critical thinking in the nursing care management of adults with common and well-defined health deficits. This course includes concepts and practices used to provide medical and surgical nursing care to adults aged 19 - 59 years of age with common physical and mental health care needs. Participating in classroom activities and various clinical settings, students learn and implement numerous

nursing concepts and skills needed for adult client care, including adult anatomy and physiology, pharmacology, preventative and medical nutrition, ethical/legal guidelines of medical and surgical care, nurse adult client and health care team relationship(s) and medical professionalism. The course will include diagnostic testing, signs and symptoms, treatment, and care/education. Principles of nutrition and pharmacology continue to be discussed in relation to acute and chronic conditions. Clinical experiences provide opportunities for the application of knowledge and skills to the nursing care of adults in a variety of clinical settings. **Prerequisite(s): BIO 101, NUR 101, NUR 102**

NUR 104: MATERNAL
Total Clock Hours: 100
Theory: 60
Lab/Clinical: 40
This course focuses on the utilization of the nursing process and critical thinking in the care of childbearing women, newborns, and families. This course includes concepts and practices used to provide nursing care to adults and youth during prenatal, delivery, and postpartum (including care of the normal newborn). Participating in classroom and laboratory base activities and various clinical settings, students learn and implement numerous nursing concepts and skills needed for prenatal, delivery, and postpartum client care, including anatomy and physiology of other and fetuses, preventative and medical nutrition, pharmacology, ethical/legal guidelines of medical and surgical care, nurse-adult client relationship and medical professionalism The course will also focus on the normal and abnormal pregnancy, labor and delivery, the puerperium, and the newborn. Principles of normal growth and development, psychosocial considerations, conditions related to the female reproductive and urinary systems, and nursing care of mother and fetus throughout the maternity cycle. Pharmacology is continuous throughout the course.
Prerequisite(s): BIO 101, NUR 101, NUR 102, NUR 103

NUR 105: PEDIATRIC
Clock Hours: 100
Theory: 60
Lab/Clinical: 40
This course focuses on the utilization of the nursing process and critical thinking in the care and management of pediatric clients. This course includes concepts and practices used to provide nursing care for children 1 month to 18 years of age with common physical and mental health care needs. Participating in classroom and laboratory activities and various clinical settings, students learn and implement numerous nursing concepts and skills for pediatric, medical, and surgical care, including child anatomy and physiology, preventative and medical nutrition, ethical/legal aspects of medical care, communication, and impact of cultural diversity on medical care, nurse client relationship, and nursing professionalism. The course will focus on common illnesses occurring in childhood. It includes applying biological, social, and developmental theories in promoting and restoring health. Principles of pharmacology are continuous throughout the course. Pediatric dosage and calculations emphasized vs. adult calculation.
Prerequisite(s): BIO 101, NUR 101, NUR 102, NUR 103, NUR 104

NUR 106: PHARMACOLOGY
Total Clock Hours: 160
Theory: 96
Lab/Clinical: 64
This course introduces essential concepts of pharmacology for the practical nurse. It includes the use of the nursing process in the safe administration of medications via oral, topical, intradermal, subcutaneous, intramuscular, and intravascular routes. Examines major drug names and classifications of drugs in relation to the mechanism of action, therapeutic effects, adverse effects, interactions, route of administration, dosage, availability, patient assessment, laboratory considerations, and nursing implications (implementation, patient/family teaching, and evaluation).
Prerequisite(s): BIO 101, NUR 101, NUR 102, NUR 103, NUR 104, NUR105

PRACTICAL NURSING COURSE DESCRIPTION

(**Effective** January 1, 2027)
Total Program Hours: 1380 clock hours
Total Program Weeks: 69 weeks
Credential: Diploma
Program Delivery Method: Residential, Blended

PROGRAM OBJECTIVES

The Practical Nursing program prepares graduates to provide safe, competent, and compassionate nursing care as novice Practical Nurses in acute, subacute, chronic, long-term, and community-based care settings. The program is delivered in a residential, blended format that combines on-campus instruction, lab, and clinical practice with online learning. Instruction uses the UWorld curriculum platform, which integrates lecture videos, UGuides, and practice questions into every course to build clinical judgment and prepare students for licensure. Each student receives a course syllabus that describes the competencies and objectives for that course. The Practical Nurse graduate will be eligible to take the National Council Licensure Examination (NCLEX-PN) for licensure.

GRADING SCALE

Percentage	**Evaluation**	**Letter Grade**	**Grade Points**
94% to 100%	Excellent	A	4.0
87% to 93.99%	Above Average	B	3.0
80% to 86.99%	Satisfactory	C	2.0
72% to 79.99%	Unsatisfactory	D	1.0
Below 72%	Fail	F	0.0

Block	**Weeks**	**Course Code**	**Course**	**Theory**	**Lab**	**Clinical**	**Total**
1	1 to 8	AP101	Anatomy and Physiology	60	40	0	100
1	1 to 8	PN100	Health Assessment	36	24	0	60
2	9 to 16	PN101	Fundamentals of Nursing	64	16	48	128
2	9 to 16	PN102	Medication Math	32	0	0	32
3	17 to 24	PN103	Medical-Surgical Nursing I	96	16	48	160
4	25 to 32	PN104	Medical-Surgical Nursing II	96	16	48	160

5	33 to 40	PN105	Medical-Surgical Nursing III	96	16	48	160
6	41 to 48	PN106	Pharmacology	96	16	48	160
7	49 to 56	PN107	Maternal-Newborn Nursing	96	16	48	160
8	57 to 64	PN108	Pediatric Nursing	96	16	48	160
9	65 to 69	PN109	Mental Health Nursing	40	0	40	80
9	65 to 69	PN110	NCLEX Success	20	0	0	20
			Program Total	**828**	**176**	**376**	**1380**

COURSE DESCRIPTION

AP101: ANATOMY AND PHYSIOLOGY

Total Clock Hours: 100 | **Theory:** 60 | **Lab:** 40 | **Clinical:** 0

This course examines the structure and function of the human body as a foundation for nursing studies. Students study cells and tissues and each of the major body systems, along with the concepts of development, metabolism, and fluid, electrolyte, and acid-base balance. On-campus lab sessions reinforce anatomical and physiological concepts through guided, hands-on learning activities.

Prerequisite(s): Admission requirements

Corequisite(s): None

PN100: HEALTH ASSESSMENT

Total Clock Hours: 60 | **Theory:** 36 | **Lab:** 24 | **Clinical:** 0

This course introduces the knowledge and skills needed to collect accurate, organized health data from clients across the lifespan. Students learn therapeutic communication and interviewing, age-specific approaches to assessment, documentation of a health history, and cultural and spiritual considerations. Content includes vital signs, pain assessment, mental status, and screening for substance use, abuse, and neglect. The physical examination is taught by the body system and culminates in a complete head-to-toe assessment, with an introduction to assessment of the newborn and the client who is pregnant. Lab sessions provide supervised practice of each assessment skill.

Prerequisite(s): Admission requirements

Corequisite(s): None

PN101: FUNDAMENTALS OF NURSING

Total Clock Hours: 128 | **Theory:** 64 | **Lab:** 16 | **Clinical:** 48

This course introduces the principles, knowledge, and clinical skills that form the foundation for safe and effective practical nursing care. Emphasis is placed on the nursing process, clinical judgment, therapeutic communication, safety, infection prevention, and the legal and ethical responsibilities of the practical nurse. Students learn basic nursing interventions related to hygiene, mobility, oxygenation, nutrition, elimination, skin integrity, pain, perioperative care, medication administration, and end-of-life care. Supervised lab and clinical experiences provide opportunities to develop essential competencies and deliver individualized care within the practical nurse's scope of practice.

Prerequisite(s): AP101, PN100

Corequisite(s): PN102

PN102: MEDICATION MATH

Total Clock Hours: 32 | **Theory:** 32 | **Lab:** 0 | **Clinical:** 0

This course develops the calculation skills required for safe medication administration. Students learn systems of measurement, drug label interpretation, and rounding rules, and apply the basic formula, ratio and proportion, and dimensional analysis methods. Content includes enteral, reconstituted, parenteral, intravenous, weight-based, and pediatric dosage calculations, with an emphasis on high-alert medications and the prevention of medication errors.

Prerequisite(s): AP101, PN100

Corequisite(s): PN101

PN103: MEDICAL-SURGICAL NURSING I

Total Clock Hours: 160 | **Theory:** 96 | **Lab:** 16 | **Clinical:** 48

This course introduces the nursing care of adult and older adult clients with common acute and chronic conditions of the sensory, respiratory, immune, and integumentary systems, as well as common infectious diseases. Emphasis is placed on pathophysiology, clinical manifestations, diagnostic testing, pharmacological and nutritional management, nursing interventions, and client education. Supervised lab and clinical experiences strengthen clinical judgment and prioritization in the care of adult clients within the practical nurse's scope of practice.

Prerequisite(s): AP101, PN100, PN101, PN102

Corequisite(s): None

PN104: MEDICAL-SURGICAL NURSING II

Total Clock Hours: 160 | **Theory:** 96 | **Lab:** 16 | **Clinical:** 48

This course builds on Medical-Surgical Nursing I and focuses on the care of adult clients with cardiovascular, hematological, and oncological conditions. Students study disorders such as hypertension, coronary artery disease, heart failure, common dysrhythmias, anemias, bleeding disorders, and hematologic cancers. Emphasis is placed on clinical manifestations, diagnostic testing, pharmacological and nutritional management, nursing interventions, and client education. Supervised lab and clinical experiences strengthen clinical judgment and prioritization in the care of adult clients within the practical nurse's scope of practice.

Prerequisite(s): AP101, PN100, PN101, PN102, PN103

Corequisite(s): None

PN105: MEDICAL-SURGICAL NURSING III

Total Clock Hours: 160 | **Theory:** 96 | **Lab:** 16 | **Clinical:** 48

This course completes the medical-surgical sequence with the care of adult clients experiencing acute and chronic disorders of the reproductive, renal, endocrine, gastrointestinal, neurological, and musculoskeletal systems. Emphasis is placed on clinical manifestations, diagnostic testing, pharmacological and nutritional management, nursing interventions, and client education. Students also learn to recognize emergency conditions, including shock and other life-threatening complications, and the practical nurse's role in responding to them as a member of the healthcare team. Supervised lab and clinical experiences strengthen clinical judgment and prioritization within the practical nurse's scope of practice.
Prerequisite(s): AP101, PN100, PN101, PN102, PN103, PN104
Corequisite(s): None

PN106: PHARMACOLOGY
Total Clock Hours: 160 | **Theory:** 96 | **Lab:** 16 | **Clinical:** 48
This course builds on the pharmacology introduced throughout the medical-surgical sequence and examines major drug classifications by body system. For each classification, students study the mechanism of action, therapeutic and adverse effects, interactions, dosage, routes of administration, laboratory considerations, and nursing implications, including client teaching and evaluation. Students apply the nursing process to the safe administration of medications via oral, topical, intradermal, subcutaneous, intramuscular, and peripheral intravenous routes. Supervised lab and clinical experiences provide practice in safe medication administration within the practical nurse's scope of practice.
Prerequisite(s): AP101, PN100, PN101, PN102, PN103, PN104, PN105
Corequisite(s): None

PN107: MATERNAL-NEWBORN NURSING
Total Clock Hours: 160 | **Theory:** 96 | **Lab:** 16 | **Clinical:** 48
This course focuses on the use of clinical judgment and the nursing process in the care of childbearing clients, newborns, and families. Content spans reproductive health, the antepartum period, labor and delivery, newborn care, and the postpartum period, including common complications at each stage. Pharmacology and nutrition are integrated throughout the course. Supervised lab and clinical experiences provide opportunities to apply knowledge and skills in the care of mothers and newborns within the practical nurse's scope of practice.
Prerequisite(s): AP101, PN100, PN101, PN102, PN103, PN104, PN105, PN106
Corequisite(s): None

PN108: PEDIATRIC NURSING
Total Clock Hours: 160 | **Theory:** 96 | **Lab:** 16 | **Clinical:** 48
This course focuses on the use of clinical judgment and the nursing process in the care of pediatric clients and their families. Content includes growth and development, immunizations, age-specific communication and assessment, and common childhood conditions across the body systems. The course also addresses child mistreatment and pediatric emergencies. Pharmacology is integrated throughout, with an emphasis on pediatric dosage calculation. Supervised lab and clinical experiences provide opportunities to apply knowledge and skills in the care of children within the practical nurse's scope of practice.
Prerequisite(s): AP101, PN100, PN101, PN102, PN103, PN104, PN105, PN106, PN107
Corequisite(s): None

PN109: MENTAL HEALTH NURSING
Total Clock Hours: 80 | **Theory:** 40 | **Lab:** 0 | **Clinical:** 40

This course focuses on therapeutic communication, psychosocial assessment, and the nursing process in the care of clients with mental health needs. Students study grief and loss, trauma and stress, violence and maltreatment, anxiety, mood, psychotic, and personality disorders, suicide, substance use, eating disorders, and neurodevelopmental and impulse control disorders. Pharmacology is integrated throughout the course. Supervised clinical experiences provide opportunities to apply therapeutic communication and mental health nursing care within the practical nurse's scope of practice.
Prerequisite(s): AP101, PN100, PN101, PN102, PN103, PN104, PN105, PN106, PN107, PN108
Corequisite(s): PN110

PN110: NCLEX SUCCESS
Total Clock Hours: 20 | **Theory:** 20 | **Lab:** 0 | **Clinical:** 0
This course provides structured preparation for the NCLEX-PN. Students review the NCLEX application process and complete a system-by-system review of essential nursing content, clinical judgment, and priority areas of the NCLEX-PN test plan. Through UWorld practice questions, targeted remediation, and individualized study planning, students identify areas for improvement and strengthen their readiness for the licensure examination.
Prerequisite(s): AP101, PN100, PN101, PN102, PN103, PN104, PN105, PN106, PN107, PN108

OPERATIONAL DEFINITIONS OF THE PRACTICAL NURSING PROGRAM

BASIC HUMAN NEEDS
The interrelated physical and psychosocial needs people require to maintain balance and well-being. Needs are generally addressed according to priority.

CRITICAL THINKING
The process of analyzing information, drawing conclusions, making decisions, and reflecting on outcomes (Gordon, 1995).

FUNCTIONAL HEALTH PATTERNS
Interrelated patterns of behavior over time that help identify a person's strengths and health concerns. The 11 patterns are health perception–health management, nutrition–metabolism, elimination, activity–exercise, sleep–rest, cognitive–perceptual, self-perception–self-concept, role–relationships, sexuality–reproductive, coping–stress tolerance, and values–beliefs.

HEALTH
A state of well-being that includes physical, cognitive, emotional, spiritual, and sociocultural dimensions.

HEALTH PROMOTION
Actions that support individuals in taking an active role in improving their well-being across physical, cognitive, spiritual, and sociocultural dimensions.

HOLISTIC BEING
A person whose physical, cognitive, emotional, sociocultural, and spiritual dimensions are interconnected and influence one another.

INDIVIDUAL
A person with unique needs, values, and experiences.

LIFE SPAN
The period from conception through death, encompassing each person's individual growth and development.

NURSING PRACTICE
The application of nursing knowledge and skills to support, maintain, or improve health.

NURSING PROCESS
A systematic approach to patient care that includes assessment, identification of needs, planning, implementation, and evaluation. Practical nurses use this process in collaboration with the registered nurse and within their scope of practice.

ROLE AND RESPONSIBILITY
Practical nurses provide safe care within their education, demonstrated competence, and scope of practice, and collaborate with the registered nurse as required.

REFERENCES
Gordon, M. (1995). *Nursing diagnosis: Process and application* (3rd ed.). Mosby.

THE AMERICAN NURSES ASSOCIATION (ANA) CODE OF ETHICS FOR NURSES

The American Nurses Association (ANA) *Code of Ethics for Nurses with Interpretive Statements* serves as the definitive standard for ethical nursing practice, acting as a moral compass that guides nurses in their professional decisions and patient care It is structured around nine core provisions that address fundamental ethical principles such as autonomy, justice, beneficence, and non-maleficence

Provision 1: The nurse practices with compassion and respect for the inherent dignity, worth, and unique attributes of every person .

Provision 2: The nurse's primary commitment is to the patient, whether an individual, family, group, community, or population.

Provision 3: The nurse promotes, advocates for, and protects the rights, health, and safety of the patient.

Provision 4: The nurse has authority, accountability, and responsibility for nursing practice; makes decisions; and takes action consistent with the obligation to promote health and provide optimal care.

Provision 5: The nurse owes the same duties to self as to others, including the responsibility to promote health and safety, preserve wholeness of character and integrity, maintain competence, and continue personal and professional growth.

Provision 6: The nurse, through individual and collective effort, establishes, maintains, and improves the ethical environment of the work setting and conditions of employment that are conducive to safe, quality health care.

Provision 7: The nurse, in all roles and settings, advances the profession through research and scholarly inquiry, professional standards development, and the generation of both nursing and health policy.

Provision 8: The nurse collaborates with other health professionals and the public to protect human rights, promote health diplomacy, and reduce health disparities.

Provision 9: The profession of nursing, collectively through its professional organizations, must articulate nursing values, maintain the integrity of the profession, and integrate principles of social justice into nursing and health policy.

STATE CAREER COLLEGE STUDENT CONDUCT AND DISCIPLINARY POLICY

The following statements define some behaviors that are not in agreement with the educational objectives of SCC and will lead to disciplinary action or immediate termination from the college.

- Academic dishonesty, such as cheating, plagiarism, or knowingly furnishing false information to the school. This includes the use of Artificial Intelligence (AI) for all school related coursework.
- Forgery, alteration, misuse, or mutilation of institute documents, records, identification, educational materials, and institute property.
- Obstruction or disruption of teaching administration, disciplinary procedures, or other school activities, including public service functions or other authorized activities on or off premises.
- Physical or verbal abuse of any person or conduct which threatens or endangers the health or safety of another.
- Unauthorized entry, use, or occupation of school facilities.
- Theft or damage to property of SCC, including using or attempting to use school property in a manner inconsistent with its designed purpose.
- Use or possession of firearms, ammunition, or other dangerous weapons, substances, or materials, including bombs, explosives, devices, prohibited by law.
- Disorderly conduct or lewd, indecent, or obscene conduct or expression.
- Violation of federal, state, or local ordinance including, but not limited to, those covering alcoholic beverages, narcotics, gambling, sex offenses, or arson, the violation of which occurs on school property or at school functions.
- No smoking or use of tobacco and vape products is permitted on or around campus and clinical sites.

- Failure to comply with the verbal or written directions of any school official acting in the performance of his or her duty and in the scope of his/her authority or resisting a security officer while acting in the performance of his/her duty, will be subject to appropriate disciplinary action.

CANNABIS USE AND MISUSE

Although marijuana is legal for adults in Illinois under certain conditions, State Career College (SCC) prohibits the use, possession, or distribution of marijuana on school property, during school-sponsored activities, and at clinical or externship training sites. Students are not allowed to attend classes, laboratory sessions, clinical training, or externships while under the influence of marijuana, alcohol, or any other substance that affects their ability to perform safely. Students enrolled in nursing and other healthcare programs must follow the drug testing and safety requirements of their assigned clinical facilities, including nursing homes, hospitals, and other healthcare settings. Students who use medical marijuana and have concerns about meeting clinical requirements should contact the appropriate school official before beginning clinical training. Each situation will be reviewed individually in accordance with applicable laws, school policies, and clinical facility requirements.

Failure to follow this policy may result in disciplinary action, including removal from clinical training, suspension, or dismissal from the program, in accordance with SCC's established disciplinary procedures.x`

Procedure for Student Illness/Emergencies in the Classroom/Lab/Clinical/SIM Setting

Students who miss any class, lab or clinical sessions are responsible for submitting proof of illness or unforeseen medical emergencies—such as a note from a qualified healthcare professional or other documentation acceptable to the College—if requested by the faculty member or the Director of Nursing.

If a student becomes ill during a scheduled class, lab session, or clinical/SIM rotation, the faculty member will release the student and provide instructions for making up any missed time or assignments.

Students must make up all missed work resulting from absences, including required reading, assignments, laboratory activities, exams, and clinical hours. All missed lab and clinical/SIM time must be completed to meet program requirements.

The PN program may require students who miss multiple classes, labs, or clinical/SIM sessions due to illness—or who exhibit signs of illness—to obtain medical clearance from a qualified healthcare provider before returning to the classroom or clinical setting.

Students who fail to provide the required documentation will not be eligible to make up missed coursework, lab work, or clinical hours. This may result in failure of the affected courses**.**

Extended absences (defined as absences exceeding one day), particularly during the clinical phase of instruction, may prevent successful course completion or on-time graduation. The Director of Nursing or designee will work with the student to determine possible options, which may include:

- A remediation plan
- Extended deadlines for completing course requirements
- Withdrawal from the course
- A leave of absence in accordance with college policy

CONFIDENTIALITY

Providing nursing care carries a legal, ethical, and professional responsibility to protect the privacy and confidentiality of patients and their families. Students may access, use, or discuss patient information only when necessary for assigned educational or patient-care activities and only with authorized healthcare team members and nursing faculty.

Patient information must never be discussed in public areas or shared outside the approved clinical or educational setting. Students may not photograph, record, copy, download, post, or transmit patient information through personal devices, email, social media, or other unauthorized platforms. All patient information used for educational assignments must be properly de-identified.

Students must comply with the Health Insurance Portability and Accountability Act (HIPAA), applicable privacy laws, clinical-site requirements, and SCC policies. Any actual or suspected breach of confidentiality must be reported immediately to the nursing instructor or Program Director. A violation may result in removal from the clinical site and disciplinary action, up to and including dismissal from the Practical Nursing Program.

ACADEMIC PROCEDURES

ATTENDANCE POLICY

The content of each course builds on contents prior. Therefore, attendance is critical to the success of the student through the Practical Nursing Program. The student is responsible for obtaining any announcements, handouts, assignments, etc. from a peer when an absence has occurred. Lecture is delivered as residential-blended delivery but all examinations may be completed on campus on the dates and at the times established by the Practical Nursing Program. Students must comply with all SCC examination, academic-integrity, and testing-security requirements. Please visit the attendance and SAP policy here: SCC Catalog | State Career College

EXAM RULES

- Students must take exams at the scheduled date and time. Failure to do so will result in a grade of zero. Makeup is only allowed once per course and with proper documentation of extenuating circumstances and the Program Director's approval.
- The final exam is the comprehensive exam that includes all the material covered during the entire course which may include discussions, assignments, and quizzes from all sessions as well as the midterm exam. The final cannot be made up.
- Students who arrive five (5) minutes after the start of the exam will not be permitted to interrupt the exam session and start the exam. Students who are late should wait for the exam session to finish. The instructor/proctor will provide further instructions on moving forward after all students have completed the exam.
- Tests will consist of paper or computer tests at the discretion of the instructor.
- Tests will be timed. On a computer test, students cannot go back to previous test questions to check or change answers.
- All book bags must be in front of the classroom during tests. All phones, smart watches and other electronic devices must be placed in view of the instructor and placed in a silent mode. If a student is found to be using electronic devices during the scheduled test time, it will result in a grade of zero for the exam.
- Once a student exits the test area, the student may not re-enter to finish the exam.
- No PowerPoints, word documents, pdfs, etc. can be in a browser or opened on a laptop during an exam.
- Paper, pencils, and a calculator will be provided for students for the duration of the exam.

- Exams and/or quizzes are not permitted to be taken outside of a proctored environment. If an exam and/or quiz is accessed outside of the proctored environment, it will result in a grade of "0" in the gradebook and makeup will not be permitted.
- Test grades will be released within three (3) business days after administration.
- Under normal circumstances, no make-up is allowed for the scheduled exams.

EXTENUATING CIRCUMSTANCES

To qualify for extenuating circumstances, students must notify faculty at least 2 hours prior to the exam/clinical, but no later than 24 hours from the exam/clinical time. Routine doctor visits, childcare issues, work issues, and others not listed here may not be considered extenuating circumstances.

- Illness with dated and signed statement from health care provider on letterhead.
- Required testing/hearings from governmental agencies with required documentation.
- Recovery from an accident with a signed statement from the appropriate agency.
- Required court attendance with copy of court summons.
- Death in immediate family such as spouse/parent/sibling/dependent with death notice or funeral home document.
- National Guard or Reserve weekend drill or annual training with documentation and/or orders. Documented emergency transportation issue (i.e., car breakdown, train breakdown, etc.., must have proof provided)

MISSED EXAMS

Making up an Exam is only allowed once per course and with proper documentation of extenuating circumstances and the Program Director's approval.

- To be eligible for the make-up exam, students must notify the course instructor in advance.
- The course instructor will schedule the date and time of the make-up exam session.
- Arrangements for the make-up exam must be made within 24-48 hours of the missed exam.
- Failure to observe the requirements above will result in a zero for the exam in question.
- Make-up exams must consist of 30% essay-based questions.

HEALTH EDUCATION SYSTEMS INC (HESI)

The Health Education Systems, Inc. (HESI) standardized assessment and review program is integrated into the Practical Nursing Program to assess students' understanding of course material, pinpoint areas needing remediation, facilitate preparation for final examinations, and enhance readiness for the NCLEX-PN licensure exam.

Students will have access to a variety of HESI resources, which may include review books, online practice quizzes, instructional videos, tutorials, remediation activities, and standardized testing materials. These resources are included in the program's tuition and fees, with additional HESI support available to students and faculty upon request.

To evaluate the development of clinical judgment, critical thinking skills, and readiness for the NCLEX-PN, students will be required to complete specific HESI Specialty Examinations throughout the program, culminating in a HESI Exit Examination as they near program completion.

HESI SPECIALTY EXAM

HESI Specialty Examinations are an essential part of the Practical Nursing Program, administered at least twice during each designated course. These exams are typically scheduled around the midpoint and at the conclusion of the course to assess students' progress, critical thinking skills, clinical judgment, content mastery, and preparedness for subsequent HESI assessments and the NCLEX-PN examination.

Students are encouraged to score a minimum score of 850 on each HESI Specialty Examination. The exam scores may be factored into the student's overall course grade, in accordance with the grading criteria outlined in the respective course syllabus.

Following each HESI Specialty Examination, all students may have to complete assigned remediation. The remediation requirements will be determined by examination performance and may include individualized review activities, practice questions, focused content reviews, or other faculty-designated learning tasks. Successful completion of the required remediation may be necessary to qualify for future testing opportunities and to successfully finish the course.

HESI EXIT REQUIREMENTS:

The HESI Exit Examination will be administered as a required component of a designated course near the completion of the Practical Nursing program. The examination is used to assess students' readiness for the NCLEX-PN and to identify areas requiring additional review. The recommended HESI Exit benchmark is 850 or higher.

The HESI Exit Examination will be incorporated into the course requirements and grading structure as outlined in the course syllabus. A student's performance on the examination may contribute to the overall course grade but will not serve as a separate or stand-alone requirement for program completion, graduation, or eligibility to apply for the NCLEX-PN.

Students who score below the recommended benchmark must complete the required remediation. Upon successful completion of the remediation, the student will be permitted one retest. The higher of the two HESI Exit Examination scores will be recorded in the course gradebook.

Course passage will be determined by the student's final course grade and successful completion of all course requirements, consistent with the course syllabus and SCC academic policies.

Students must complete the required remediation and retest within 14 calendar days of receiving their initial HESI Exit Examination score. The school will document the completed remediation steps and verify the results through the applicable learning and testing systems. After the retest, the higher of the two examination scores will be used to recalculate the student's final course grade.

Recommended Student Remediation Plans based on HESI scores are as follows*-

SCORES ABOVE	Complete online remediation provided in HESI Student Access specific to the Exam. A minimum of 4 hours of study is recommended. Develop two 10 question custom quizzes in Adaptive Quizzing two content areas of weakness based on your HESI Exam Student Report. Continue to take quizzes in that content area until 80% correct is achieved.
Score – 850	Complete online remediation provided in HESI Student Access specific to the Exam. A minimum of 6 hours of study is required. Develop three 10 question custom quizzes in Adaptive Quizzing three content areas of weakness based on your HESI Exam Student Report. Continue to take quizzes in that content area until 80% correct is achieved. Select one HESI Case Study in a content area of weakness based on your HESI Exam Student Report and complete with 80% score.
Score 849	Complete online remediation provided in HESI Student Access specific to the Exam. A minimum of 8 hours is required. Develop four 10 question custom quizzes in Adaptive Quizzing four content areas of weakness based on your HESI Exam Student Report. Continue to take quizzes in that content area until 80% correct is achieved. Select one HESI Case Study in a content area of weakness based on your HESI Exam Student Report and complete with 80% score.
core below	Complete online remediation provided in HESI Student Access specific to the Exam. A minimum of 10 hours is required. Develop four 10 question custom quizzes in Adaptive Quizzing four content areas of weakness based on your HESI Exam Student Report. Continue to take quizzes in that content area until 80% correct is achieved. Select two HESI Case Studies in a content area of weakness based on your HESI Exam Student Report and complete with 80% score.

UWORLD ASSESMENTt, PRACTICE AND REMEDIATION POLICY

Effective for students beginning the Practical Nursing Program in September 2026 or later, UWorld will serve as the program's primary standardized assessment, practice, and NCLEX-PN preparation resource. These students will not participate in the HESI assessment program unless otherwise required by SCC for a specific educational or evaluative purpose.

UWorld will be incorporated throughout each course in the Practical Nursing curriculum. Students will be required to complete assigned UWorld learning activities, practice questions, quizzes, examinations, and remediation activities according to the course syllabus and faculty instructions. Assignments may be used to evaluate course progress, identify learning needs, reinforce clinical judgment, and support preparation for course examinations and the NCLEX-PN.

STUDENT REQUIREMENTS

Students are responsible for:

- Activating and maintaining access to their assigned UWorld account.
- Completing all assigned UWorld activities by the established deadlines.

- Completing UWorld examinations under the conditions established by the program.
- Reviewing examination results and completing all assigned remediation.
- Using UWorld independently and in accordance with SCC's academic-integrity and technology policies.
- Maintaining evidence of completed assignments and remediation when requested by faculty.

UWorld assignments and examinations may be included in the course grade as specified in the applicable course syllabus. Students must complete all required UWorld activities to successfully complete the course. Faculty may establish reasonable performance benchmarks and assign additional remediation based on individual student performance.

EXAMINATION ACADEMIC INTEGRITY

Designated UWorld examinations must be completed in a proctored setting on campus unless an alternative arrangement is authorized in writing by the Program Director or designee. Students may not copy, photograph, record, reproduce, distribute, or share UWorld questions, answers, rationales, or other protected content. Students may not receive assistance from another person or use unauthorized resources while completing an examination.

Any suspected violation will be addressed under SCC'S St Conduct and disciplinary policy as outlined in the school catalog and may result in disciplinary action.

Remediation

Students who do not meet an established course or program benchmark must complete assigned remediation. Remediation may include focused content review, additional practice questions, review of rationales, faculty-guided instruction, tutoring, or development of an individualized study plan.

Completion of assigned remediation may be required before the student is permitted to complete a subsequent UWorld assessment. Remediation requirements and deadlines will be communicated by the instructor, Academic Coordinator, Program Director, or designee.

Students Enrolled Before September 2026

Students who began the Practical Nursing Program before September 2026 will continue under the standardized testing (HESI) requirements applicable to their cohort. However, SCC may assign UWorld activities to these students for supplemental instruction, individualized remediation, HESI preparation, or NCLEX-PN preparation.

When UWorld is assigned as remediation, students must complete the designated activities by the established deadlines. Completion may be required before retesting, progressing with an individualized remediation plan, or receiving approval to complete another standardized assessment.

INSTRUCTION METHODOLOGY

Lectures/Discussions; Small group Discussions, Student presentations, assigned textbook readings, Handouts, Media Resources/Visual Aids Case Studies, Demonstration and Return Demonstrations, and Exams.

PARTICIPATION AND DISTANCE EDUCATION REQUIREMENTS

Active participation is required in all theory, laboratory, clinical, synchronous, and asynchronous learning activities. Participation demonstrates the student's commitment to academic success and the professional behaviors expected of a

developing nurse. Faculty will document attendance, punctuality, preparation, participation, and completion of required learning activities.

Active participation includes, but is not limited to:

- Attending all scheduled learning activities and arriving on time.
- Cameras on and clearly visible throughout the class
- Remaining present and engaged for the entire scheduled session.
- Completing and submitting assignments by the established deadlines.
- Arriving prepared with the required textbooks, supplies, technology, and equipment.
- Wearing the required SCC uniform.
- Participating appropriately in discussions, activities, simulations, and group work.
- Communicating respectfully and professionally with faculty, staff, classmates, patients, and healthcare team members.
- Following all course, program, college, and clinical-site policies.

SYNCHRONOUS LEARNING REQUIREMENTS

Synchronous instruction occurs in real time through the college-approved virtual-learning platform. Students participating in synchronous classes must:

- Log in on time using their full legal name and remain connected for the entire class session.
- Wear the required SCC uniform and maintain a professional appearance.
- Keep the camera on and remain clearly visible throughout the class.
- Participate from a quiet, appropriate, and distraction-free location.
- Use a professional or neutral background and adequate lighting.
- Keep the microphone muted when not speaking and participate when called upon.
- Respond to attendance checks, questions, discussions, and other faculty-directed activities.
- Have reliable internet access and a functioning computer, camera, microphone, and speakers.
- Refrain from driving, working, sleeping, shopping, providing childcare, or engaging in unrelated activities during class.
- Obtain faculty permission before briefly leaving the camera or virtual classroom.
- Protect the privacy of faculty and classmates. Recording, photographing, or sharing any class session or course content without authorization is prohibited.

Logging into the virtual classroom without being visible, responsive, and actively engaged does not constitute attendance. A student who turns off the camera, leaves the session, or fails to respond may be marked tardy or absent for the applicable period.

If a student experiences an unexpected technical problem, the student must notify the instructor immediately through the approved communication method. Reporting a technical issue does not automatically excuse an absence. Exceptions to the camera or participation requirements must be approved in advance through the appropriate SCC accommodation or administrative process.

ASYNCHRONOUS LEARNING REQUIREMENTS

Asynchronous instruction consists of independently completed learning activities assigned through the learning-management system. Students are responsible for:

- Reviewing all posted announcements, instructions, and course materials.
- Completing assigned readings, lectures, discussions, quizzes, case studies, and other activities.
- Submitting all required work by the posted deadlines.
- Participating meaningfully in discussion boards and collaborative assignments.
- Monitoring instructor feedback and responding when required.
- Maintaining regular access to the learning-management system throughout the course.

Simply logging into the learning-management system does not constitute attendance or participation. Asynchronous attendance is determined by the timely completion of assigned academically related activities.

NONCOMPLIANCE OF DISTANCE EDUCATION LEARNING

Failure to meet participation or remote-learning requirements may result in:

- Documentation of a tardy, absence, or failure to participate.
- Loss of credit for the affected assignment or activity, in accordance with the grading policy.
- A verbal or written warning.
- Required counseling, remediation, or placement on a Student Success Contract.
- Removal from the class session when behavior disrupts the learning environment.
- Further disciplinary action for repeated or serious violations, up to and including dismissal from the Practical Nursing Program, in accordance with SCC policies.

SHADOWHEALTH ONLINE SIMULATION PLATFORM

Shadow Health is an online simulation platform used to support the development of clinical judgment, assessment, communication, documentation, and patient-care skills. Assigned Shadow Health activities are required course components and must be completed independently according to course and program requirements.

Shadow Health activities do not replace scheduled laboratory or clinical hours unless specifically assigned and approved by the Practical Nursing Program in accordance with applicable regulatory and program requirements.

Students completing Shadow Health assignments must:

- Access the platform using their assigned individual account.
- Complete all assigned modules, simulations, documentation, quizzes, and reflection activities by the established deadlines.
- Earn the minimum score or level of completion specified by the course or program.
- Complete assignments independently and demonstrate academic integrity.
- Use professional and therapeutic communication throughout each simulation.
- Review feedback and repeat or remediate assigned activities when required.
- Submit proof of completion or scores through the designated learning-management system when

directed.

- Maintain access to a reliable computer, internet connection, and required software.
- Protect all login credentials and refrain from allowing another person to access or complete work through their account.

Sharing answers, copying another student's work, using unauthorized resources, or having another person complete any portion of a simulation constitutes academic dishonesty and may result in disciplinary action.

ATTENDANCE AND COMPLETION REQUIREMENTS

Completion is determined by the student's submission of all required simulation components and achievement of the established course requirements. Logging into Shadow Health without completing the assigned activities does not constitute participation or attendance.

Students should not wait until the due date to begin an assignment. Technical difficulties do not automatically excuse late or incomplete work. Students must promptly report technical problems to Shadow Health technical support and notify the instructor. Documentation of the reported issue may be required.

REMEDIATION

Students who do not achieve the required score or demonstrate the expected level of competency must complete assigned remediation. Remediation may include reviewing course content, repeating the simulation, completing additional activities, or meeting with faculty. Required remediation must be completed within the timeframe established by the program.

Failure to complete Shadow Health assignments, remediation, or required documentation may result in:

- A reduced or failing grade for the assignment.
- An incomplete or absence for the applicable learning activity.
- A verbal or written warning.
- Required academic counseling or placement on a Student Success Contract.
- Failure to meet course or clinical requirements.
- Further disciplinary action for repeated noncompliance or academic dishonesty, up to and including dismissal from the Practical Nursing Program, in accordance with SCC policies.

CRITICAL COMPETENCIES FOR SAFE CLINICAL PRACTICES

- **Safety:** The student provides a safe environment for clients and themselves.
- **Medications:** The student practices principles of safe administration of medications.
- **Asepsis:** The student utilizes medical and surgical aseptic techniques while nursing care. The student practices Universal Precautions and Body Substance Isolation techniques appropriately.
- **Attendance:** The student must attend the minimum required hours of clinical practice as defined by course policies.
- **Assessment:** The student correctly assesses client status, which leads to the identification of nursing problems/diagnosis and the formulation of an individualized nursing care plan based on evidence-based

practice.

- **Evaluation:** The student correctly evaluates a client's response to selected nursing interventions related to the nursing care plan and makes appropriate adjustments.
- **Client/Family Teaching:** The student will select the appropriate teaching strategies for the client/family across the life span.
- **Professional Behavior:** The student displays professional and ethical behavior in all aspects of the nursing program

.

PROFESSIONALISM AND ETHICS

Students are expected to always exhibit professional and ethical conduct at all times to SCC peers, faculty and staff, they are expected to display:

- **Respect**: Treating faculty, staff, patients, peers, and the community with respect and dignity.
- **Confidentiality**: Adhering to patient privacy regulations, including HIPAA (Health Insurance Portability and Accountability Act), and maintaining confidentiality of all clinical and academic records.
- **Communication**: Communicating in a respectful, clear, and effective manner, both verbally and in writing, with all individuals in the healthcare setting.
- **Appropriate Dress and Grooming**: Students must adhere to the dress code specified by the Nursing Program, which includes professional attire and personal grooming standards suitable for clinical and classroom settings.
- **Integrity**: Acting honestly, fairly, and in the best interest of patients and the healthcare community.
- **Accountability**: Accepting responsibility for one's actions and decisions, both academic and clinical.
- **Cultural Competence**: Providing care and interacting with individuals from diverse cultural backgrounds with sensitivity and respect.

]

MISUSE OF TECHNOLOGY

All Practical Nursing (PN) students are required to adhere to the College's Internet and Wi-Fi Acceptable Use Policy.

Students must not use, upload, download, or purchase any online resources related to the Licensed Practical Nursing Program without written permission from faculty. If there is any uncertainty about whether a source violates this policy, students should seek clarification from their faculty member to determine its acceptability. This policy applies to all devices, including cell phones, iPads, laptops, smartwatches, smart glasses, and similar technologies.

CLINICAL CONDUCT EXPECTATIONS (PATIENT CARE)

Students must provide safe, competent, and compassionate care to patients, adhering to the scope of practice and standards of nursing.

- **Supervision**: Students are required to provide care under the supervision of qualified nursing staff or faculty members.
- **Safety**: Students must prioritize patient safety, following established protocols and procedures
- **Professional Boundaries**: Maintaining appropriate professional boundaries with patients and families is critical. Any behavior that compromises patient care or professional relationships will be addressed.

GRIEVANCE POLICY

Students who wish to file a grievance should do so following the steps outlined in the school catalog: SCC Catalog | State Career College

CLINICAL AND LABORATORY PROCEDURES

Clinical experiences are scheduled according to clinical-site availability and the program's ability to meet established course objectives and regulatory requirements. Students may be assigned to an approved clinical site located up to 60 miles from the SCC campus. Violation of any of the following rules for clinicals can result in exclusion from the clinical site and an absence.

Clinical experiences are generally scheduled in eight-hour shifts. Students must complete the entire assigned clinical shift and fulfill 100% of the required clinical hours for each course. Arriving late, leaving early, or missing any portion of a clinical experience may result in the student being required to make up the missed time in accordance with the program's Clinical Attendance and Make-Up Policy.

Clinical schedules may include weekdays, evenings, nights, or weekends. When an appropriate clinical experience is unavailable during the regularly scheduled course hours, students may be required to attend clinical at another approved time or location.

Students will receive reasonable advance notice of clinical assignments and schedule changes whenever possible so they can make necessary transportation, employment, childcare, and other personal arrangements. Students are responsible for arranging reliable transportation to and from their assigned clinical sites. Clinical placements are determined by the program, and specific schedules, shifts, or locations cannot be guaranteed.

Clinical Requirements

Students must report to the assigned clinical facility on time, fully prepared, and in compliance with SCC and clinical-site requirements. The required clinical uniform and equipment include:

- Clean, pressed, and properly fitting SCC-designated blue scrub top and matching scrub pants.
- SCC badge securely sewn onto the upper portion of the left sleeve.
- Current SCC-issued photo identification badge worn and visible above the waist.
- Clean, closed-toe, closed-heel white nursing shoes with nonskid soles.
- Clean white socks.
- Watch with a second hand.
- Stethoscope.
- Penlight.
- Pocket-sized notebook.
- Two black-ink pens.
- Any additional equipment or personal protective equipment required by the clinical site or instructor.

Uniforms must not be excessively tight, loose, wrinkled, damaged, or altered from the approved SCC design. Students must maintain appropriate personal hygiene and professional grooming. Hair must be clean, neat, and secured away from the face and patient-care area. Fingernails must be short, clean, and appropriate for direct patient care. Artificial

nails, nail enhancements, and chipped nail polish are prohibited. Jewelry, fragrances, cosmetics, facial hair, tattoos, piercings, and other aspects of personal appearance must comply with SCC and clinical-site infection-control, safety, and professional-appearance requirements.

Students must follow any additional dress, grooming, equipment, or identification requirements established by the assigned clinical facility. When SCC requirements and clinical-site requirements differ, the more restrictive requirement will apply.

Students who arrive without the required uniform, identification, equipment, documentation, or professional appearance may be prohibited from participating in clinical studies and directed to leave the clinical site. Any missed time will be recorded as a clinical absence and must be completed in accordance with the Clinical Attendance and Make-Up Policy. Repeated noncompliance may result in corrective or disciplinary action under the Student Conduct Policy.

Simulation, skills laboratory, and other designated clinical-learning experiences are considered clinical activities and require compliance with the applicable SCC uniform and equipment requirements.

Academic Warning: Academic Success Contract

If students are on track to earn less than a "C" or 80% average grade in a theory/clinical course by Midterm or halfway through the course, the instructor will issue an Academic Warning to the student. Upon receiving the warning, the student must set up a meeting with their instructor and/or academic advisor to discuss the areas of difficulty and establish a remediation plan. Together they will work towards setting academic goals and discussing effective study habits. If students; final grade in a theory course is less than a "C" or 80% average, the student will fail the course, regardless of the clinical grade. Failing a course will result in the student having to temporarily discontinue the program and repeat the class during the next cohort session when it is offered again. When the repeated course is completed successfully, students may resume the program's remaining portion. Students will only have one attempt at a retry. Failing the same course twice will dismiss the student from the program indefinitely.

Students whose academic performance indicates that they may not achieve the minimum passing grade of **80% (C)** in a theory course will be required to meet with the course instructor, Academic Advisor, Student Success Coordinator, Program Director, or designee. During this meeting, the student's performance and areas of difficulty will be reviewed, and an **Academic Student Success Contract** will be developed.

The contract may include:

- Specific academic concerns and areas requiring improvement.
- Required remediation, tutoring, or faculty conferences.
- Assigned study activities and academic resources.
- Attendance, participation, and assignment-completion expectations.
- Measurable academic goals and deadlines.
- Progress-monitoring requirements.
- Consequences for failing to fulfill the contract.

The student is responsible for actively participating in the remediation process and completing all requirements by the

established deadlines. Failure to attend required meetings, sign or comply with the Academic Student Success Contract, or complete assigned remediation may result in additional action in accordance with program policy. A student's refusal to sign the contract does not invalidate the documented requirements or remove the student's responsibility to comply.

Students must earn a final cumulative grade of at least **80% (C)**.

A student who fails a course may be required to interrupt program progression and repeat the course when it is next offered. Course repetition is subject to availability, space, applicable reentry requirements, and approval by the Program Director or designee. The student must successfully complete the repeated course before continuing with the remaining program sequence.

Students are permitted only one repeat attempt for a failed course. Failure of the same course a second time will result in dismissal from the Practical Nursing Program.

CLINICAL ATTENDANCE

Clinical attendance is mandatory. All students must complete 100% of the required clinical hours to receive a Satisfactory clinical evaluation and progress in the Practical Nursing Program. These requirements apply consistently to all students. Individual instructors may not waive, modify, or make exceptions to established attendance and make-up requirements.

- Students must report to the designated clinical meeting location in the required uniform, properly equipped, and ready to begin before the scheduled start time.
- Clinical start times vary by course and schedule. If your clinical starts at **7:00 a.m. Central Time**, you must be at the designated meeting location and ready to begin at 7:00 a.m. Being in the parking lot, entering the facility, changing, or walking to the unit does not count as being on time.
- Please plan to arrive **at least 10 minutes early** to ensure you are ready to start on time. This applies to all scheduled clinical start times.
- Students arriving after the scheduled start time may be documented as tardy. Admission to the clinical area will be governed by SCC's standardized tardiness requirements and applicable clinical-site safety rules.
- When a student is not permitted to enter the clinical experience because of late arrival, the student will be marked absent for the full scheduled clinical day. An absence from an eight-hour clinical shift will be recorded as eight missed clinical hours.
- When a tardy student is permitted to participate, the tardy will be documented and the student must still complete a full clinical day through an approved clinical make-up arrangement.
- Students who will be absent or late must notify the clinical instructor and Clinical Coordinator according to SCC's established call-off procedure and within the required timeframe. Notification to a classmate or another student does not satisfy this requirement.
    - To report a tardy or an absent please email attendance@statecareercollege.edu
- Failure to follow the established notification procedure will be documented as a no-call/no-show. Repeated failure to provide proper notification may result in corrective or disciplinary action under the program's attendance and conduct policies.
- Documentation may be required for an absence to be classified as justified. The classification of an absence and any required documentation will be determined according to SCC policy, not by an individual instructor.

- All missed clinical hours must be completed. Make-up clinical experiences must be approved and scheduled by the Clinical Coordinator, Program Director, or designee according to established program procedures and available clinical resources
- Students are responsible for completing all coursework and assignments missed because of an absence.
    - **Make-up work is not guaranteed. It may be approved at the discretion of the Practical Nursing Department and is subject to availability.**
- Written assignments, case studies, or other learning activities may be required to address missed learning objectives. However, these activities do not erase a recorded absence or replace required direct clinical hours unless specifically authorized by SCC and permitted under applicable program and regulatory requirements.
- Completion of make-up work does not remove the original absence from the student's attendance record.
- Failure to complete all required clinical hours, approved make-up hours, assignments, or remediation by the established deadline may result in an Unsatisfactory clinical evaluation, course failure, interruption of program progression, or withdrawal in accordance with the SCC catalog..

ABSENCES

Students who cannot attend a scheduled laboratory or clinical experience must notify both the assigned instructor and the Clinical Coordinator or designated school administrator according to SCC's established notification procedure. Please report an absence to attendance@statecareercollege.edu

For a foreseeable absence, notification must be provided as soon as the student becomes aware of the need to be absent and, whenever possible, at least 24 hours before the scheduled start time. For an unexpected illness or emergency, notification must be provided before the scheduled start time or as soon as reasonably possible when circumstances prevent advance notice.

Students must use SCC's designated method for reporting an absence. Notification to a classmate does not satisfy this requirement. Voicemail, text message, or email will be accepted only when that method has been formally identified by SCC as an approved reporting method. Individual instructors may not establish separate requirements or grant exceptions inconsistent with program policy. A student who fails to follow the required notification procedure may be documented as a no-call/no-show and may be subject to corrective or disciplinary action.

SCC may require timely and verifiable documentation to justify an absence. Acceptable forms of documentation include:

- A note from a licensed healthcare provider or medical facility.
- Court, subpoena, or jury duty documentation.
- Documentation related to the death or funeral of an immediate family member.
- Military orders or documentation for required governmental service.
- Documentation of any other qualifying emergency or circumstance beyond the student's control.

The provided documentation should confirm the relevant date and the student's inability to attend. Please refrain from including unnecessary medical details. Note that submitting documentation does not automatically excuse the absence, remove it from the attendance record, or waive the obligation to complete any missed clinical hours.

REASONABLE ACCOMDATIONS AND PROFESSIONAL SERVICES

Please refer to the SCC Catalog: SCC Catalog | State Career College

LAB SAFETY AND CONDUCT RULES

The following rules apply whenever students use the nursing skills laboratory:

- Povidone-iodine products, ink, permanent markers, or other staining substances may not be used on or near manikins unless specifically authorized for the activity.
- Food, beverages, chewing gum, and food delivery are prohibited in the laboratory.
- Students may not remove equipment, supplies, medications, documents, or other laboratory property without written authorization.
- Needles, syringes, lancets, and other sharps must be handled only as instructed and immediately discarded in approved sharps containers.
- Students may not practice invasive procedures on themselves or another person.
- Medications and solutions used in the laboratory are for simulation purposes only and may not be consumed or used for actual treatment.
- Students serving as live models must follow faculty safety instructions. Shoes may not be worn while a student is positioned in a laboratory bed.
- Cell phones and personal electronic devices must be turned off and stored unless their use is specifically authorized for an educational activity.
- Photography, audio recording, or video recording in the laboratory is prohibited unless formally authorized by SCC.
- Horseplay, unsafe conduct, misuse of equipment, and disruptive or unprofessional behavior are prohibited.
- Students may use the laboratory only during scheduled or formally approved practice periods and when authorized supervision is available.

MISSED LAB AND SKILLS VALIDATIONS

Students are accountable for fulfilling all required laboratory hours, skills practice, simulations, and competency validations. Missed laboratory experiences or skills validations cannot be completed during another regularly scheduled class or laboratory session unless the student has been formally reassigned by SCC to that specific session.

All make-up laboratory experiences and skills validations must be approved and arranged through the Nursing Program's designated make-up process. Individual instructors do not have the authority to waive, substitute, or reschedule required laboratory experiences independently.

Failure to complete mandatory laboratory hours, assignments, remediation, or skills validations by the specified deadline may result in an Unsatisfactory evaluation, course failure, delayed progression in the program, or other actions in accordance with SCC policy.

Students may be held financially liable for any equipment or supplies that are damaged or lost due to misuse, negligence, or unauthorized removal. Serious or repeated violations can lead to removal from the laboratory and may result in corrective or disciplinary actions.

LAB PRACTICE AND CHECKOFFS

The laboratory serves as a space for introducing and practicing new skills, as well as for refreshing previously acquired skills. Students are expected to attend each laboratory session prepared to engage and learn. As new skills are introduced, students should actively practice until they achieve proficiency. Once sufficient practice is demonstrated, students may check off the skill with an instructor. Skills that are not completed safely and competently in the laboratory

will not be performed in the clinical setting.

Students who require additional practice for any skill not successfully completed will be given two (2) opportunities to achieve a successful check-off.

If, after three attempts, a student fails to demonstrate safety and competency in a skill, they will be terminated from the course program. A list of experiments and activities will accompany each course syllabus provided to nursing students.

The nursing skills laboratory offers students the opportunity to learn, practice, reinforce, and maintain essential skills for safe nursing practice. Attendance at each scheduled laboratory experience is mandatory; students must arrive on time, dressed appropriately, and ready to participate.

Students are expected to practice each assigned skill until they can demonstrate the required level of safety and competency. Skills, simulations, learning activities, and competency validations specific to each course will be detailed in the course syllabus, laboratory schedule, or other official course materials.

Before performing any skill in the clinical setting, students must successfully complete the corresponding laboratory competency validation. No student may perform a skill in a clinical setting until competency has been officially documented. Attempting to perform an unapproved or unvalidated skill may result in removal from the clinical environment and potential corrective or disciplinary action.

SKILLS VALIDATION ATTEMPTS

Students are allowed a maximum of three attempts to demonstrate competency for each required skill:

1. The initial competency validation attempt.
2. A second attempt after completing required remediation and additional practice.
3. A final attempt following the completion of an additional remediation plan.

A student who is unsuccessful in any attempt must fulfill all assigned remediation and practice requirements before trying again. Remediation and reassessment will follow the standardized procedures and timelines established by SCC. Individual instructors do not have the authority to waive competency requirements, grant additional attempts, or modify the validation process.

To successfully complete a skills validation, the student must safely perform all identified critical elements and demonstrate the minimum expected level of competency. Any action or omission that jeopardizes patient safety may result in an Unsatisfactory attempt.

Failure to demonstrate safety and competency after the third and final attempt may lead to failure in the respective course and could impact the student’s progression in the Practical Nursing Program, in line with SCC's academic progression policy. All attempts, remediation activities, and validation outcomes will be documented in the student’s academic record.

INJURIES DUE TO SHARPS AND BLOOD OR BODY FLUID EXPOSURE

Any needlestick or other sharp injury, splash to the eyes, nose, or mouth, exposure through non-intact skin, or other potential contact with blood or body fluids must be treated as urgent.

- Stop the activity safely.
- Wash any needlestick, cut, or exposed skin thoroughly with soap and water. Flush the eyes, nose, mouth, or other mucous membranes immediately with clean water or saline. Do not squeeze or scrub the affected area or apply caustic substances.
- Dispose of the sharp in an approved sharps container, if it is safe to do so. Do not recap, bend, break, or otherwise handle it further.
- Notify the clinical or laboratory instructor.
- If the exposure occurs at a clinical site, notify the designated site representative and follow the facility's exposure-control procedures.
- Obtain prompt medical evaluation and follow-up in accordance with SCC and clinical-site requirements.
- Complete all required SCC and clinical-site incident reports before leaving, when medically appropriate.

The instructor will notify the Clinical Coordinator, Program Director, or designee and provide the student with instructions for medical evaluation and required documentation. Evaluation may include a risk assessment, baseline laboratory testing, post-exposure treatment, counseling, and follow-up testing. The clinical facility must manage any source-patient testing in accordance with applicable consent, confidentiality, and legal requirements.

Do not delay reporting an exposure. Prompt medical evaluation is important because some post-exposure treatments are most effective when started as soon as possible. Failure to report promptly or follow required procedures may jeopardize the student's health and may result in corrective action.

Students must maintain health insurance throughout the program when required by SCC or a clinical affiliate. Unless applicable law or a clinical-site agreement requires otherwise, students are responsible for expenses related to evaluation, treatment, testing, transportation, or follow-up resulting from an illness, injury, or exposure. SCC does not guarantee payment or reimbursement of these expenses.

CLINICAL OBSERVATIONS

During a clinical observation experience where an SCC instructor is not present, students are permitted to observe care and perform only those non-invasive tasks specifically authorized by SCC, the clinical site, and the designated preceptor or supervisor. Authorized activities may include:

- Measuring blood pressure
- Measuring temperature, pulse, and respiration
- Measuring height and weight

Students are prohibited from performing any invasive procedures, administering medications, providing nursing care independently, accessing information unrelated to the assigned experience, or engaging in any skills beyond the authorized scope of observation.

Students must operate under the supervision of the clinical site's designated preceptor or supervisor, and they must comply with all SCC and clinical site requirements regarding safety, confidentiality, professional conduct, documentation, and scope of practice.

The following documentation is required for each clinical observation experience:

- All assigned written work
- A completed clinical observation evaluation signed by the designated preceptor or supervisor
- Verification of the student's attendance and completed observation hours
- Any additional documentation required by SCC or the clinical site

All required documentation must be submitted by the deadline stated in the course syllabus or clinical instructions. Observation hours will not be credited until all documents have been submitted, reviewed, and verified. Failure to submit complete documentation by the established deadline may result in the hours being marked as incomplete or absent and may necessitate an approved make-up experience.

FOOD AND BEVERAGES POLICY

The consumption of food, beverages, and chewing gum is strictly prohibited in patient care areas, campus classrooms, nursing stations, laboratories, simulation areas, medication preparation areas, and any other restricted locations. Eating and drinking are only allowed in designated break areas during authorized break periods. Additionally, food deliveries to clinical sites are not permitted unless expressly authorized by the facility.

REQUIRED CLINICAL EQUIPMENT

Students are required to have the following items accessible during each clinical experience:

- Watch with a second hand
- Stethoscope
- Penlight
- Bandage scissors
- Pocket-sized notebook
- Two black-ink pens
- Any additional equipment or supplies specified by the course or clinical site

Students who arrive without the necessary uniform, identification, documentation, or equipment may be prohibited from participation.

PROFESSIONAL CONDUCT

Students must act respectfully and professionally in all program settings. They must:

- Communicate respectfully with patients, families, classmates, and staff.
- Follow lawful instructions and site policies.
- Protect patient privacy and confidentiality.
- Participate in assigned learning and patient-care activities.
- Avoid threatening, discriminatory, disruptive, or disrespectful behavior.
- Follow SCC's Student Code of Conduct.

Unprofessional conduct may result in removal from the learning environment and corrective or disciplinary action. Please refer to the student conduct and disciplinary policy outlined in the SCC Catalog found here:

OUTSIDE VISITORS

Students may not make personal visits during scheduled clinical hours. Students must remain in the unit or area to which they are assigned and may not visit other floors, departments, or patient-care areas for personal reasons.

Students assigned to operating-room, maternal-child, isolation, or other restricted areas must follow all infection-control and access requirements. Leaving the assigned area without authorization may result in removal from clinical and disciplinary action.

BREAKS AND MEAL PERIODS

Breaks and meal periods will be scheduled according to the official clinical schedule and clinical-site requirements. Students must:

- Take breaks only at the assigned time and in the designated area.
- Obtain authorization before leaving the assigned unit.
- Return from all breaks on time.
- Remain on the clinical-site premises unless SCC and the facility have authorized otherwise.
- Follow the clinical site's procedures for meal periods and timekeeping.

Breaks may not be combined, skipped to permit late arrival or early departure, or used to shorten the required clinical experience. Students must complete the full number of required clinical hours.

CELL PHONE AND USAGE OF ELECTRONIC DEVICES

Cell phones, smartwatches, earbuds, headphones, smart glasses, and other personal electronic devices must be turned off and stored during clinical, laboratory, and simulation activities unless SCC has specifically authorized their use for an educational purpose.

Personal devices may be used only during authorized breaks and in areas designated by the clinical facility. Students may not photograph, record, transmit, store, or post patient information, clinical documents, facility information, simulation activities, or individuals at the clinical site.

Students must provide family members with the appropriate SCC or clinical-facility contact information for genuine emergencies. Violation of the electronic-device or confidentiality requirements may result in immediate removal from the clinical site and disciplinary action.

FACULTY AVAILABILITY

Faculty members are required to establish and maintain regular office hours for student support. Faculty office hours, location or virtual access information, and the approved method for scheduling appointments will be published in the course syllabus and/or Canvas.

Students should use the established scheduling process to request an appointment. Office hours may be used to discuss course content, academic progress, remediation, Student Success Contracts, skills performance, clinical concerns, or other course-related matters. Office hours are not a substitute for scheduled class, laboratory, simulation, clinical, tutoring, or required remediation activities.

Students must conduct themselves professionally while waiting for or participating in a faculty conference. Because faculty workspaces may be shared with personnel from other programs or departments, students must:

- Maintain an appropriate noise level.
- Avoid congregating in hallways or outside faculty offices.
- Protect the privacy and confidentiality of other students.
- Wait only in designated areas.

- Follow all applicable campus and professional-conduct expectations.

Faculty members must communicate any temporary change to their posted office hours through an official SCC communication method and provide an appropriate alternative time when required.

GRADUATION REQUIREMENTS

- **80% Cumulative Average (GPA)**: Students must achieve a cumulative average of 80% in both theory and clinical courses*.
- **Completion of Clinical Hours**: 100% of the clinical hours required for the program must be successfully completed.
- **Total Hours**: A minimum of 1380 total hours must be completed.

*Final course grades are determined by calculating the cumulative average of theory and clinical course grades. Students are also required to complete all required clock hours for each course in accordance with the SAP policy detailed in the catalog.

Example of a FAILED Grade:

- Clinical Final Grade: 80%
- Theory Final Grade: 70%

Calculation:

- Total: 70 + 80 = 150
- Average: 150 / 2 = 75

In this example, the student has **failed** the course, as they did not meet the required cumulative average of 80%.

Example of PASS Grade:

- Clinical Final Grade: 75%
- Theory Final Grade: 90%

Calculation:

- Total: 75 + 90 = 165
- Average: 165/2 = 82.5

In this example, the student has **passed** the course, as they did meet the required cumulative average of 80%.

For more information on the Satisfactory Academic Progress and Grading Policies please review the catalog:

SCC Catalog | State Career College

HESI EXIT EXAM REQUIREMENTS

The HESI Exit Examination is administered as a required component of the Pharmacology course near the completion of the Practical Nursing program. The examination is used to assess students' readiness for the NCLEX-PN and to identify areas requiring additional review. The recommended HESI Exit benchmark is 850 or higher. The HESI Exit Examination counts for 10% of the final Pharmacology course grade, as outlined in the course syllabus. It does not serve as a separate or stand-alone requirement for program completion, graduation, or eligibility to apply for the NCLEX-PN. Each student will take the HESI Exit Examination one time. No retests will be offered, and the score from that attempt will be recorded in the course gradebook. Students who score below the recommended benchmark are strongly encouraged to complete the HESI remediation and to meet with the NCLEX Success Coordinator to develop a personalized study plan. Remediation does not change the recorded score. Students who do not pass the Pharmacology course, including as a result of their HESI Exit score, must repeat the course in accordance with SCC

academic policies. Students repeating the course will take the HESI Exit Examination again as part of the repeated course.

NCLEX PREPARATION

Students who score below 850 on the HESI Exit Exam will be referred to a 90-day UWorld assessment tailored to meet their academic needs and enhance their NCLEX performance. The NCLEX success coordinator will develop a personalized study plan based on the student's specific opportunities.

CONCLUSION

The standards of the SCC PN Program are high and require students to work hard to earn a diploma. It is necessary to maintain these standards because of our obligation to the community to graduate only those students who have proven capable of meeting the responsibilities for providing high quality care.

CLINICAL MEDICATION SHEET

GENERIC NAME			
BRAND/TRADE NAME			
DRUG CLASSIFICATION			
THERAPEUTIC EFFECT			
n CONSTRAINDICTIONS/PRECAUTIONS			
cts COMMON SIDE EFFECTS			
PRESCRIBED ROUTE AND DOSE			

USUAL DOSAGE RANGE			
PATIENT EDUCATION			

STATE CAREER COLLEGE
PRACTICAL NURSING PROGRAM
01 | Purpose & Policy Overview

To promote student success, strengthen clinical judgment, improve standardized testing outcomes, and support first-time licensure pass rates, all students in any nursing course will participate in structured remediation.

POLICY STATEMENT

Remediation is required in every nursing course for all students. Requirements are determined based on HESI scores the academic performance guidelines outlined in each course syllabus. This policy applies to:

- Didactic courses
- Lab and skills courses
- Simulation courses
- Clinical courses
- Online courses

02 | Triggers for Required Remediation

A student enters remediation if any of the following occur across the categories below:

Clinical / Lab / Simulation	Professional / Engagement Risk	Standardized Testing
Unsafe practice behaviors Failure to meet clinical objectives Unsatisfactory simulation performance Medication administration errors Failure of dosage calculation competency	Excessive absences or tardiness Missing assignments Poor participation Lack of response to faculty outreach	HESI/U World score below benchmark as outlined in the course syllabus Exams below 80%

03 | Required Remediation Process

Upon identification of a remediation trigger, the following structured three-step process is initiated:

Faculty Early Alert = Students will review HESI/Uworld scores following each exam. If there are any concerns regarding a Students performance, the faculty will notify the student and document the concern within 48-72 hours.
Success Meeting = Students will meet with faculty within a week to review HESI essential remediation packet and Uworld analytics. The meeting will focus on discussing the students strengths, opportunities, study habits, testing Challenges, and non academic barriers they may be facing.
Individualized Remediation Plan = Following the meeting, students will receive a personalized remediation plan that Includes assigned case studies. HESI and U World remediation activities, custom quizzes, shadow health simulations scheduled tutoring sessions and weekly NCLEX practice.

Individualized Remediation Plan Components

Academic Components	Testing & Skills Components
Assigned case studies	100-200 U-World questions weekly
HESI remediation modules	(based on identified gaps)
Custom quizzes (instructor assigned)	Handwritten rationales for every incorrect answer
Shadow Health Simulations (instructor assigned)	Test-taking strategy coaching
Scheduled tutoring sessions	Skills lab return demonstrations
SCC remediation packet as needed	Dosage calculation practice

IMPORTANT NOTE - ELIGIBILITY

above remediation requirements are not met, students will be ineligible to take the next HESI or UWorld assessment will not receive points as outlined in the course syllabus.